

**CHARTER FOR THE LOS ANGELES NEIGHBORHOOD  
COUNCIL COALITION (LANCC)**  
Revised FEBRUARY 2008

• **PREAMBLE**

The Neighborhood Councils of the City of Los Angeles do hereby create this Charter to provide a more effective voice for the residents of Los Angeles, † to create a more effective system of Neighborhood Councils to communicate with each other, and to fulfill our responsibilities under the Los Angeles City Charter.

• Los Angeles Ordinance No 174006 **states that the goals and objectives of the Neighborhood Council system include:**

Promoting and facilitating communication, interaction and collaboration among all neighborhood councils regarding their common and disparate concerns; and

Fostering a sense of community for all people to express ideas and opinions about their neighborhoods and their government.

**Table of Contents**

**PREAMBLE**

**Article 1      Mission and Structure**

**Section 1    Mission Statement**

**Section 2    Core Principles**

**Section 3    Structure**

**3.1 Officers and District Representatives**

**3.2 Board of Delegates**

**Article 2    Duties and Responsibilities**

**Section 1    Officers**

**Section 2    District Representatives**

**Section 3    Board of Delegates**

**Article 3    Creation and Amendment of the Charter**

## **Article 1. MISSION AND STRUCTURE**

### **Section 1. MISSION STATEMENT FOR THE LANCC**

The Los Angeles Neighborhood Council Coalition (LANCC), will:

- (1) Provide opportunities for Neighborhood Councils (NCs) to communicate with each other on issues of common interest, including Citywide issues, regional issues, and local issues with Citywide or regional implications;
- (2) Develop and maintain tools for effective communication among NCs;
- (3) Develop and maintain expertise on City issues;
- (4) Provide assistance to NCs regarding elections, bylaws and grievances;
- (5) Educate NCs about how to effectively bring issues before City government; and
- (6) Educate the public and City government about NCs.
- (7) Establish a structure to report the positions taken by NCs on City issues;

### **Section 2. CORE PRINCIPLES**

1. The LANCC is intended to enhance the ability of Certified NCs to have their voices heard on issues affecting their neighborhoods and the City, and is not intended to usurp or interfere with the role of individual NCs to voice opinions or positions on issues. *This organization cannot and will not attempt to speak for any certified neighborhood council on any issue unless specifically empowered to do so by that neighborhood council's governing board. This organization reserves the right to refer to official positions taken by certified neighborhood council.*

2. All Certified NCs will be provided a full and equal opportunity to participate in the Congress of Neighborhood Councils.

3. Each Certified NC may participate in the LANCC to the extent it is willing and able; when an NC chooses to participate, it will be on an equal basis with all other participating NCs.

4. The LANCC will be open, public and inclusionary in its organization and its operations.

5. To the extent feasible, the LANCC will abide by all applicable federal, state, county and city constitutions, laws, ordinances and regulations.

### **Section 3. Officers & District Representatives**

3.1 The following officers will be elected to serve

- a Chair
- b. Vice Chair
- c. Secretary
- d. Treasurer

3.2 Seven District Representatives will be chosen to represent the 7 Area Planning Districts

#### **3.3 Board of Delegates**

The Board of Delegates includes all the Officers and District Representatives and one designated delegate from each participating NC's.

## **Article 2. Duties and Responsibilities**

### **Section 1. Officers**

1.1 Chair

1.2 Vice chair

(see Standing rules No.2 ,3,4,5,6,7,8,9 for Chair and Vice Chair duties and responsibilities)

1.3 Secretary

- a. Secretary will be elected by Board of Delegates
- b. Responsible for administrative functions of LANCC
  - 1. Track all pending motions/issues before LANCC
  - 2. Keep Master Calendar
  - 3. Disseminate information/reports to NCs, governmental entities and media
  - 4. Responsible for communications and outreach as directed by Board of Delegates
  - 5. Maintain website
  - 6. Maintain e-mail distribution listsAn an example: The Secretary is responsible for the creation of a Communications Center. That may become the communications network to participants and the source that keeps everyone connected, informed and involved.

1.4 Treasurer

- a. The Treasurer is responsible for the Treasury and providing regular financial reports to the Board of Delegates
- b. The Treasurer will be elected by the Board of Delegates
- c. The Treasurer is Responsible for monitoring agendas, etc. from ENS, discovering important issues, and transmitting reports to NCs, Board of Delegates, and LANCC Committees.

## **1.5. FUNDING/TREASURY**

- a. Possible Sources of Funding
  - 1. City of Los Angeles/DONE
  - 2. Assessments to participating NCs
  - 3. Contributions from third parties
  - 4. Foundations/non-profits

## **Section 2. District Representatives**

- a. The District Representatives, one from each of the seven (7) city planning areas, would be the primary liaison between LANCC and the NC's in their district. However they will have the assistance of as many NC representatives as needed to help them.
- b. Their prime responsibilities for the NC's in their district include:
  - 1. Provide to the NCs the pro and con positions on city wide issues.
  - 2. Follow up to see that the issue is agendized.
  - 3. Follow up and report to the LANCC, the voting status of the issue along with any other significant input.

## **Section 3. THE BOARD OF DELEGATES**

- a. The Board of Delegates is the administrative authority that oversees the actions of this organization, including control of the budget and of expenditures, and, in addition, the planning and administration of the meetings of this organization including those of the Officers & District Representatives, as well as the meetings of the Board of Delegates.
- b. The Board of Delegates has authority over the planning, scheduling, funding, and operation of meetings that are henceforth to be known as the Board of Delegates. The Board of Delegates may at its discretion set rules as to how the Board of Delegates and/or stakeholders voice its opinions on subjects of interest in the city, including the methods by which straw votes of all of those present are tallied.
- c. The only requirement for voting at a LANCC meeting by a delegate is a communication from the President/ Chair of the NC Board, to the LANCC Chair

or other officer who may be designated for that purpose, stating the name of the stakeholder that will represent his/her NC.

### **Article 3. CREATION AND AMENDMENT OF THIS CHARTER**

Section 1. The LANCC will be established upon the ratification of this Charter by at least twenty percent (20%) of certified Neighborhood Councils

Section 2. deleted

Section 3. By participation at any LANCC meeting said delegate agrees to the responsibilities of this charter.

Section 4. Amendment of this Charter

.1 Any Delegate may propose an amendment to this Charter

2. An amendment will be submitted to participating NCs if passed by majority vote at a regular meeting of the Board of Delegates

3. Any amendments to this Charter will not take effect unless and until ratified by 2/3 of NCs that vote, and those votes must be received by the LANCC within 2 months of submission to NCs

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